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## Lending Operations Manager

**DATE POSTED:** 2.28.24  
**POSITION:** Lending Operations Manager  
**LOCATION:** Dodge City or Ness City, KS

### HIGH PLAINS FARM CREDIT, ACA

The Farm Credit System is a unique entity, a network of nationally connected, locally owned financial cooperatives. Since 1916, Farm Credit has been devoted to agricultural financing and is the largest single provider of agricultural credit in the United States. High Plains Farm Credit is a member of the Farm Credit System and services over \$1.8 billion of loans primarily originated in central and western Kansas. High Plains Farm Credit's vision is to be the preferred source of agricultural financing.

#### POSITION PURPOSE

High Plains Farm Credit is currently recruiting a Lending Operations Manager which will be responsible for leading and training operations staff to effectively support the lending process in our Dodge City and Ness City branch offices. The Lending Operations Manager facilitates workflow and work processes to provide an exceptional customer experience. This position contributes to the success of High Plains Farm Credit by providing exceptional customer service, training, and support for the branch office team.

#### JOB FUNCTIONS

- Maintain a highly productive and teamwork environment.
- Develop knowledge and maximum productivity with employees.
- Maintain high quality training for loan operations staff and clearly define internal controls and processes.
- Provide general support for the branch office team and work in a team environment.
- Respond constructively to changes, suggestions and critiquing in a professional manner.

#### QUALIFYING CHARACTERISTICS

- Associate degree preferred.
- 5+ years of related office experience performing similar functions.
- Proficient in generating highly accurate work, organizing and prioritizing duties.
- Knowledge and experience with basic accounting skills.
- Regular attendance is required on this job, with the ability to work a full 8-hour day.

Interested candidates should email a cover letter and resume to [Jobs@HighPlainsFarmCredit.com](mailto:Jobs@HighPlainsFarmCredit.com).

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